

## **AGENDA**

### **EXETER TOWN COUNCIL REGULAR MEETING**

**MONDAY, AUGUST 6, 2012**  
**7:00 P.M.**

**MEETING LOCATION:** Town Council Chambers  
Exeter Town Hall  
675 Ten Rod Road  
Exeter, Rhode Island

**No. 1: PLEDGE OF ALLEGIANCE:** Town Council President Arlene B. Hicks

**No. 2: CALL TO ORDER/ROLL CALL**

**No. 3: PUBLIC COMMENT:** Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council, unless they are of an emergency nature. (3-minute time limit per item; 15-minute maximum time allowed for this agenda item).

**No. 4: ACKNOWLEDGEMENTS AND ANNOUNCEMENTS:** Recognition of heroic actions of FF Taylor Flanagan, Lt. Scott Gavitt, and Jr. FF Scott Gavitt, Jr.

**No. 5: APPROVAL OF AGENDA ORDER**

**No. 6: CONSENT AGENDA:** Consent Agenda Items are accepted in one motion, unless removed at the request of a Town Council Member.

**A. REYNOLDS CHARITABLE TRUST:** Approval of Vouchers and Signing of Documents

**B. REPORTS:**

- 1. TREASURER'S REPORT/DEPUTY TREASURER'S REPORT:**  
Maria Lawler/Joseph Gillis
- 2. TOWN CLERK'S REPORT:** Lynn M. Hawkins
- 3. TAX COLLECTOR'S REPORT:** Kimberly A. Robitaille
- 4. TAX ASSESSOR'S REPORT:** Penny B. Robertson
- 5. DEPARTMENT OF PUBLIC WORKS REPORT:**  
Director of Public Works, Stephen P. Mattscheck

6. IT REPORT: Director of NK/Exeter IT, Michael Forlingieri
7. TOWN PLANNER'S REPORT: David W. Schweid, AICP
8. DEPARTMENT OF PUBLIC WELFARE: Director of Public Welfare, Sylvia J. Curry
9. EMERGENCY MANAGEMENT REPORT: Director of Emergency Management, E. Stefan Coutoulakis
10. ANIMAL CONTROL REPORT: Stephen P. Mattscheck, Director
11. PROBATE REPORT: Probate Clerk, Lynn M. Hawkins

C. COMMUNICATIONS: See Appendix A attached hereto and incorporated herein.

D. SCHEDULE OF AUGUST MEETINGS AND EVENTS

E. APPROVAL OF MINUTES

**No. 7: VACANCIES AND APPOINTMENTS:**

**A. VACANCIES:**

1. Personnel Board Members:  
Five members needed to replace prior board.
2. Conservation Commission (Inactive)
3. Economic Development Commission (Inactive)
4. Municipal Finance Committee Member
5. Vision for Exeter Project Members
6. Other

**B. APPOINTMENTS:**

1. Zoning Board of Review Alternate Member  
(Unexpired term ends: August, 2015)
2. Zoning Board of Review Member (Term expires: July 2012)

**C. EXPIRING TERMS**

**No. 8: PUBLIC HEARINGS**

**No. 9: NEW BUSINESS:**

**A. PERSONNEL ISSUES/LABOR NEGOTIATIONS**

**B. CHARTER AMENDMENTS**

**C. GIS STEERING COMMITTEE: REQUEST TO PROCEED ON REQUEST**

**FOR PROPOSAL: EXETER GIS PARCEL MAPPING & WEB-BASED  
GIS APPLICATION**

**D. USE OF OLD TOWN HALL**

**E. INTRODUCTION OF AN ORDINANCE AMENDING THE EXETER  
ZONING ORDINANCE, SECTIONS 1.2, 1.3a, 2.1, 2.4, 2.4.2, 10.1,10.2,  
AND 10.3 RELATING TO THE ESTABLISHMENT OF A PLANNED  
VILLAGE OVERLAY DISTRICT**

**F. INTRODUCTION OF AN ORDINANCE AMENDING THE EXETER  
COMPREHENSIVE PLAN, SECTIONS 5.1, 5.2, 5.3, 5.5, AND 5.7**

**No. 10: UNFINISHED BUSINESS:**

**A. HISTORIC PRESERVATION/HISTORIC CEMETERIES**

**B. A VISION FOR EXETER: BORDERLANDS VILLAGE  
INNOVATION PROJECT**

**C. DEERBROOK RECLAMATION**

**D. WEAPONS PERMIT IMPLEMENTATION ISSUES**

**E. TRANSFER STATION LEASE**

**F. INDUSTRIAL DRIVE UPDATE**

**G. ADOPTION OF EMERGENCY OPERATION PLAN**

**H. GROWTH MANAGEMENT ORDINANCE**

**I. RENEWAL APPLICATION: VICTUALING LICENSE: LEO ANTONINO,  
APPLICANT, OCEAN STATE AUTO AUCTION CORP., 10 INDUSTRIAL  
DRIVE, EXETER, RHODE ISLAND; PLAT 33, BLOCK 1, LOT 4.**

**J. DEPARTMENT OF PUBLIC WORKS: LANDFILL UPDATE**

**K. ANIMAL SHELTER: COX COMMUNICATIONS INVOICES**

**L. REVIEW OF OUTDOOR ENTERTAINMENT APPLICATION AND  
LICENSE FEES: EXETER CODE OF ORDINANCES, SECTIONS  
6-112(6) AND 6-116**

**M. CONTINUED FROM REGULAR MEETING OF JUNE 4, 2012:  
REVIEW TEMPORARY CONDITIONAL LICENSE AND FURTHER**

**CONSIDERATION OF APPLICATION FOR LIQUOR LICENSE  
EXPANSION APPLICATION: PETER BUONNANNI,  
OWNER/APPLICANT; CORNERSTONE PUB; 273 NOOSENECK HILL  
ROAD, EXETER, RI 02822; PLAT 20/BLOCK 3/LOT 12.**

**No. 11: REPORTS OF OFFICERS, BOARDS, COMMITTEES:**

- A. PUBLIC SAFETY/DISASTER PREPAREDNESS COMMITTEE  
LIAISON'S REPORT: Town Council Member, Daniel W. Patterson**
- B. TAX ASSESSOR'S OFFICE LIAISON'S REPORT:  
Town Council Member, Calvin A. Ellis**
- C. PUBLIC WORKS DEPARTMENT LIAISON'S REPORT:  
Town Council Vice President, William P. Monahan**
- D. TRANSFER STATION LIAISON'S REPORT:  
Town Council Vice President, William P. Monahan**
- E. ANIMAL CONTROL LIAISON'S REPORT:  
Town Council Member, Raymond A. Morrissey, Jr.**
- F. EXETER JOB CORPS ACADEMY LIAISON'S REPORT:  
Town Council Member, Calvin A. Ellis**
- G. EXETER-WEST GREENWICH SCHOOL DISTRICT LIAISON'S  
REPORT: Town Council President, Arlene B. Hicks**
- H. EXETER PUBLIC LIBRARY LIAISON'S REPORT:  
Town Council President, Arlene B. Hicks**
- I. TAX COLLECTOR'S OFFICE LIAISON'S REPORT:  
Town Council President, Arlene B. Hicks**
- J. WASHINGTON COUNTY REGIONAL PLANNING COUNCIL  
REPRESENTATIVE'S REPORT: Town Council Member, Calvin A. Ellis**
- K. TOWN COUNCIL ASSISTANT'S REPORT:  
Town Council Assistant, Kenneth G. Findlay**
- L. SOLICITOR'S REPORT: James P. Marusak, Esquire,  
Gidley Sarli & Marusak**

**No. 12: BILLS, APPROPRIATIONS, ABATEMENTS:**

- A. BILL SHEET**

**B. TAX ASSESSOR'S ABATEMENTS**

**C. TAX COLLECTOR'S REMITTANCES AND ABATEMENTS**

**No. 13: OTHER ADMINISTRATIVE ISSUES**

**No. 14: COMMUNICATIONS**

**No. 15: EXECUTIVE SESSION:**

**A. CURRENT LITIGATION**

**B. LADD CENTER/JOB CORPS**

**C. LABOR UNION/CONTRACT NEGOTIATIONS/ARBITRATION**

**D. PERSONNEL ISSUES/LABOR RELATIONS**

**E. RICO CORP/DEERBROOK DEVELOPMENT CORPORATION**

**F. SCHATNER FARMS/BALD HILL NURSERY PURCHASE &  
SALE AGREEMENT**

**G. TRANSFER STATION LEASE**

**No. 16: ADJOURNMENT**

**POSTED AUGUST 2, 2012, AT EXETER TOWN HALL, EXETER PUBLIC LIBRARY,  
EXETER POST OFFICE, SLOCUM POST OFFICE, AND SECRETARY OF STATE'S  
WEBSITE**

**The public is welcome to attend any meeting or work session of the Town Council or its committees, boards, or commissions, with the exception of the Juvenile Hearing Board. If communications assistance or any other accommodation is required to ensure equal participation, please contact the Town Clerk's Office the business day prior to the meeting between normal business hours, 9:00 a.m. to 4:00 p.m., at (401) 295-7500 or [clerk@town.exeter.ri.us](mailto:clerk@town.exeter.ri.us). The Exeter Town Hall is handicapped accessible.**

## **APPENDIX A**

### **C. COMMUNICATIONS:**

- 1. 06/29/2012 Letter from the RI Firearm Owners' League regarding concealed pistol permits**
- 2. 07/02/2012 Letter from the Steven W. Pristawa, Secretary State Traffic Commission to Robert A. Smith Rhode Island Department of Transportation requesting a no passing restriction on Victory Highway (Route 102), in both directions between Nooseneck Hill Road and the West Greenwich Town line**
- 3. 07/03/2012 Requirements from Rhode Island Department of Transportation in regards to Police details**
- 4. 07/06/2012 Authorization from the Rhode Island State Police granting permission to operate a raffle at The Krista Weller Burns Foundation event on 7/21/12 at Canonicus Conference Center**
- 5. 07/10/2012 Invitation from the Department of Revenue offering classes relating to funding improvement guidelines on pensions July 7, 2012 and August 8, 2012**
- 6. 07/10/2012 Letter of request for a donation from Southern Rhode Island Volunteers Changing Lives**
- 7. 07/10/2012 Letter from ISO National Processing Center regarding a recent meeting with Ronald DeFrancesco Building Inspector on Building Code Effectiveness Grading Schedule Classification Results.**
- 8. 07/10/2012 Rhode Island League of Cities & Towns notice on Department of Revenue classes on July 7, 2012 and August 7, 2012**
- 9. 07/13/2012 Letter from Rhode Island Resource Recovery Corporation requesting a letter authorizing commercial haulers to receive credits for tonnage collected**
- 10. 07/13/2012 Invitation to Krista Weller Scholarship benefit fund, (Kiki's Garden Summer Sunflower Soiree) on 7/21/2012**

11.    **07/13/2012    Citizens Bank Money Market Funds Investment Account Statement**
12.    **07/16/2012    Governor's Commission on Disabilities notice of public forums being conducted throughout the State of Rhode Island**
13.    **07/16/2012    Letter from Gary Casaly, Chairman of Boone Lake Management District thanking Lynn Hawkins, Town Clerk and her staff for all the help he received with his visit to Town Hall**
14.    **07/17/2012    Invitation from Yawgoo Valley Water Park who is hosting the 2<sup>nd</sup> annual Dowgie Pawdle fundraiser on 9/9/12**
15.    **07/23/2012    Letters from Cheryl A. Fernstrom, President of the RI Clerks' Association and incoming President Richard Goldstein congratulating Town Clerk Lynn Hawkins on completion of three-year course with New England Municipal Clerks' Institute and Academy with Certificate of Completion**
16.    **07/23/2012    E-mail from RI League of Cities & Towns with position's posted from the Division of Municipal Finance - 7/30/2012 deadline**
17.    **07/23/2012    RI League of Cities & Town suggesting Cities & Towns Attend the Division of Municipal Finance session 8/7/2012**
18.    **07/23/2012    Invitation from the Division of Municipal Finance to the August 7, 2012 session on State Aid**
19.    **07/25/2012    Letter unsigned from Exeter Resident on tax breaks for Firefighters**
20.    **07/25/2012    Jason C. Whitford withdrawing his name for consideration to the Exeter Zoning Board**
21.    **07/25/2012    Letter from M. Earl Adams III seeking reimbursement for damage done to his vehicle**
22.    **07/26/2012    Citizens Bank Quarterly Publication on Wealth Management**

- 23. 07/27/2012 Survey from RI Governor's Task Force on Shared Municipal Services**
- 24. 07/30/2012 The Attorney General's Office has posted a video On Open Government rules and regulations. [www.OnTheRecordRI.com](http://www.OnTheRecordRI.com)**
- 25. 07/30/2012 Letter from Ted Nataly with questions regarding salary employee's and time clocks**
- 26. 07/30/2012 Letter from the RI Public Expenditure Council requesting procedure used by the town for revaluation or statistical updates**
- 27. 07/31/2012 Letter and application to be an exhibitor in the RI Economic Development Business EXPO, 9/18/2012 at the Crown Plaza, Warwick**
- 28. 08/1/2012 Notice from the St. of RI Division of Taxation that the Tax Administrator has not renewed the sales tax permit of: RRAJ LLC – LC MART  
345 Nooseneck Hill Road  
Exeter, RI 02822**
- 29. 08/02/2012 Notice The Exeter West Greenwich Mile, first 4 minute outdoor mile in Rhode Island, Tuesday August 7, 2012 6:30 pm, at the Exeter-West Greenwich High School track**
- 30. 08/02/2012 Letter from Dale S. Holberton, CMC Town Clerk, South Kingstown thanking Exeter Town Council for the copy of the resolution adopted July 2, 2012 in regards to South County and Westerly Hospitals, South Kingstown adopted same on May 14, 2012**